



### Business, Super funds & Charities

Can you get an ABN >

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### Tax professionals

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### Government agencies

Use ABR data in disaster situations >

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Use [myGovID](#) and [Relationship Authorisation Manager \(RAM\)](#) for secure, simple and flexible access to ABR services.

[Update your ABN details](#)

## Applying for an ABN

ABN entitlement

What you need for your ABN application

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ABN for businesses outside Australia

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Saving your ABN application

Updating or cancelling your ABN

# Applying for an ABN

## How to apply and reapply

**Note:** We are currently experiencing an issue redirecting some newer devices to the online ABN application and are investigating a fix. If you are experiencing an issue accessing the ABN application please use this [alternative](#) link.

The ABN is a unique 11 digit number that identifies your business or organisation to the government and community.

Apply or reapply for an ABN using the application below:

[Apply or reapply for an ABN](#)

Watch this video to find out more about ABNs.

>>> 注意事項をよく読んで、下記のところにチェックを入れてNEXTをクリック

## Important information

If you are a tax professional, we recommend you access the ABN application via [Tax Professional's Services](#).

Before starting your ABN application, you need to read and confirm you understand that:

- We review ABN applications to ensure only genuine businesses get, and keep, an ABN. You may need to provide evidence that you are entitled to an ABN. You may need to provide [evidence](#) that you are entitled to an ABN.
- For each [false or misleading statement](#) made in your ABN application, a penalty of up to \$12,600 may be applied.
- We will validate your information with other agencies.
- Once you have an ABN, you must [update](#) it within 28 days of any change and cancel it if you are no longer trading or carrying on an enterprise.

I agree to provide true and correct information in this application and have read and understand my obligations.



## Privacy

Your privacy is important to us. Read the [privacy statement](#) before applying for an ABN.

Cancel

Next

>>>今回はブログ内のような仕事をする人向けのマニュアルにしますので、以下のようにチェックを入れていきます。

## Apply for Australian Business Number



ABN entitlement

### ABN Entitlement

The following questions will assist in determining entitlement to an ABN. It is important you select the most accurate response that reflects your current circumstances. If you are unsure how to answer a question, select the help icon to the right of the question. Compulsory questions are marked with an asterisk (\*).

For taxation purposes which type of entity is the applicant?\*

Individual (Sole trader) ?

Company, Partnership, Trust or other organisation

Superannuation entity

#### Individual (Sole trader)

It is important to know that applying for an ABN does not automatically mean that you are carrying on an enterprise as a Individual (Sole trader). There are a range of tests that are used to determine whether you are a Individual (Sole trader) carrying on an enterprise.

The following questions will assist in determining whether you are considered to be a Individual (Sole trader) carrying on an enterprise.

Will your activities be carried out in Australia?\*

Yes  No ?

Have you started or are you taking steps to start your activity?\*

Yes  No ?

What is the nature of your activity?\*

select ?

Cancel

Next

>>>この欄はほとんどの場合は「In the form of business」になると思いますが、雇用主に確認の上、進めて下さい。

activity :

What is the nature of your activity?\*

select ?

select

Apprentice, trade assistant or labourer

**In the form of a business**

Renting or leasing out a residential property

In the form of a licence, lease or other grant of an interest in property

One-off commercial transactions not done in the course of a business

Cancel Next

[Privacy](#) | [Security](#) | [Technical information](#) | [Disclaimer](#) | [Copyright](#)

>>>「今あなたがやろうとしていることはビジネスをする上で一貫性のあるもの・計画性のあるものですか」というような質問です。Yesにチェックして次へ進みましょう。

Are you doing things that are consistent with running a business (use the help icon to see the list of what we look for)?\*

Yes  No ?

Restart

Next



>>>入力内容を確認してNEXTをクリック

## Australian Business Number

ABN entitlement Application detail Business information Associate details Reason for application Declaration

ABN entitlement » ABN entitlement report

### Apply for Australian Business Number

Date: 10/06/2020

Questions	Answers
Will your activities be carried out in Australia?	Yes
Have you started or are you taking steps to start your activity?	Yes
What is the nature of your activity?	In the form of a business
Are you doing things that are consistent with running a business (use the help icon to see the list of what we look for)?	Yes

Please check your responses to the above questions before selecting 'Next'. You will not be able to change your responses once you proceed to the next screen.

You are able to restart your application if the information you provided was incorrect. We suggest reviewing the information on the [Australian Business Register](#) website before submitting a new application.

Restart Cancel Print report **Next**

>>>今回初めてABNを申請することを前提にマニュアルを紹介していますので、下記のようにチェックを入れていきましょう。

### Application detail

Please use the Previous, Next and other buttons at the bottom of every screen to navigate. Please minimise use of browser navigation buttons (back and forward) as it may cause problems with the application.

For taxation purposes which type of entity is the applicant?\*

Individual (Sole trader) **すでに選択されているのでOK**  
 Company, Partnership, Trust or other organisation  
 Superannuation entity

Does the applicant currently have an Australian Business Number (ABN) or previously had an ABN?\*

Yes  No

If you answered yes to the question above, what is the Australian Business Number (ABN) currently or previously held by the applicant?

**!** Not quoting your ABN may delay the registration process. You can search for your current or previous ABN using [ABN lookup](#).

Does the applicant wish to apply or reapply for an Australian Business Number (ABN)?\*

Yes  No

Does the applicant have a Tax File Number?\*

Yes  No

Does the applicant wish to apply for a Tax File Number?\*

Yes  No **すでに持っているのでNo**

Cancel **Next**

>>>最初の”Is the applicant an Australian resident for tax purposes?”の質問は、ワーホリやオーストラリアに来たばかりの学生ビザの方は判断が難しいですが、ここでの判断基準は「オーストラリアで税金を納めなければならない人かどうか」です。

ワーホリも学生ビザも納税の義務がありますので、ここでは Yes にチェックを入れましょう。

## Apply for Australian Business Number

ABN entitlement Application detail Business information Associate details Reason for application Declaration

Taxation information

### Taxation information

Is the applicant an Australian resident for tax purposes?  Yes  No

If the applicant uses, or intends to use the services of a tax agent, what is the tax agent's registration number?

You may find this number on the applicant's last tax return. If you can not find this number, leave this blank.

Previous

Cancel

Next

>>>自分の個人情報を入力していきます。Titleは男性は Mr / 女性は Ms を選べばOK.

”What is the Individual / Sole Trader's tax file number?”へ自分のタックスファイルナンバーを入力しましょう。

## Apply for Australian Business Number

ABN entitlement Application detail Business information Associate details Reason for application Declaration

Taxation information » Applicant information

### Applicant information

What is the Individual/Sole Trader's name? (Select Help icon for more information)

Title:

First given name:

Other given names:

Family name:\*

Date of birth:\*  /  /

What is the Individual/Sole Trader's tax file number?

You are not required by law to quote a TFN but not quoting it will delay your registration.

Previous

Cancel

Print form

Exit

Save

Next



## Business activity details

From what date does the Individual/Sole Trader require its ABN?\*

20 / 6 / 2020

仕事を開始する日を入力



For a new ABN registration, this date cannot be more than 6 months in the future. If the date provided is a date in the future, the ABN will not be issued until that date.  
For the reapplication of a cancelled ABN, this date cannot be in the future.

If you intend for this business activity to be less than 3 months, on what date do you expect to cease business?

dd / mm / year

その仕事かもし3カ月以内で終わる予定であればその日程を入力するのですが、ここは空欄でよいでしょう。



If you register for GST, you will be required to complete business activity statements monthly.

自分の仕事内容を1文でシンプルに書きましょう

## Main business activity

Describe the Individual/Sole Trader's main business activity:\*

Food delivery service



Government agencies may contact you regarding important information relevant to your business activity.

Select the category which best matches the Individual/Sole Trader's main business activity:\*

Food delivery service for restaurants

自分の仕事にいちばん近いものを選択しましょう



Does the Individual/Sole Trader operate an agricultural property?\*

Yes

No

農業はしないのでNo



Previous

Cancel

Print form

Exit

Save

Next

>>> 携帯電話番号入力の欄は2つ枠がありますが、左のエリアコードと右の電話番号の両方に入力しないといけないので、04 / 01222333 のように分けて入力すればOKです。

## Main business address

Where is the Individual/Sole Trader's main business address?

This must be a street address, eg 123 Smith Street Smithfield and not a post office box number or other delivery point address. This can be your home address if you operate a home based business.



Country:

AUSTRALIA

Address:

今住んでいる住所を入力

e.g Level 15 100 Miller St, North Sydney, NSW, 2060

Is the Individual/Sole Trader's postal address the same as the business address?

Yes

No

手紙を受け取れる住所が上の住所と同じであればYes  
私書箱を利用している人や違う場合はNoを選んで、その住所を別途入力

What is the Individual/Sole Trader's email address for service of notices and correspondence?

ここは自分のEメールアドレスを入力



Does the Individual/Sole Trader have more than one business location in Australia?\*

Yes

No

ABNを必要とする仕事を1つしかしない場合は、Noを選びましょう



Either a mobile telephone number or email address must be provided. If a work telephone number is provided then an email address must be provided.

What is the telephone number for this location?

Work

Mobile

自分の携帯電話を入力



What is the email address for this location?

Same as service of notice email

同じEメールがよいと思いますので、ここにチェックを入れて下の枠は空欄でOK



Previous

Cancel

Print form

Exit

Save

Next

Title:  ?

Preferred name:

Family name:\*

Position held:\*  Noで大丈夫です ?

Contact telephone numbers

▶ If a mobile phone number is to be inserted as the business or after-hours number then the number is to be split into two sections one of 4 digits and the other of 6 digits.

! You must provide either mobile phone number or email.

Business : 

Area code	Number
<input type="text"/>	<input type="text"/>

 ?

After hours : 

Area code	Number
<input type="text"/>	<input type="text"/>

Facsimile : 

Area code	Number
<input type="text"/>	<input type="text"/>

 ここでは携帯電話とEメールだけでOK

Mobile:

Email address:

Preferred language:  ? 英語以外を選ぶと、その理由を次の空欄へ書かなければならないので、英語を選んでおきましょう。

If other, please specify:

More contacts?  Yes  No ?

>>> 今回の事例では請負契約にあたるので、"Contractor/Sub-contractor"を選択。初めてABN申請となるので、次の質問はYes。

## Apply for Australian Business Number

ABN entitlement  Application detail  Business information  Associate details  Reason for application  Declaration

Reason for application

### Reason for application

▶ Select the reason that best describes why the Individual/Sole Trader is applying for an ABN.

Why is the Individual/Sole Trader applying for an ABN?\*  ?

Is this the Individual/Sole Trader's first time self employed as a contractor/sub-contractor in Australia?\*  Yes  No ?



>>>最後に入力した内容に嘘がないこと、そしてオーストラリアの税金・就労の法律など下記の内容を理解したことを宣誓するページです。下記のように入力して、Submit をクリックして完了です。

**Declaration**

▶ We suggest that you print a copy of your completed application for your records as you will not be able to print a copy after submitting this application.

❗ [Penalties](#) may be imposed for giving false or misleading information.

Penalties of up to \$12,000 can apply for each [false or misleading statement](#) made in an ABN application.

**Privacy**

We are authorised by taxation laws, including the Income Tax Assessment Act 1936, A New Tax System (Australian Business Number) Act 1999, A New Tax System (Goods and Services Tax) Act 1999 and the Taxation Administration Act 1953 to collect the information requested on this form. We need this information to help us administer these Acts and to help us maintain the details relating to you that are recorded in the Australian Business Register (ABR) and other ATO systems.

Where authorised by taxation laws to do so, we may give this information to other [Commonwealth, State, Territory and local government agencies](#). [Selected ABR information](#) is available to the public.

I declare that:

- the information given on this form is true and correct

OR

I declare that:

- this document has been prepared in accordance with information supplied by the entity
- I have received a declaration in writing from the entity stating that the information is true and correct
- I am authorised by the entity to give this document to the Commissioner and/or Registrar

Name:\* **自分の名前を入力**  ?

Position held:\*  ?

▶ For example, Sole Trader or Tax Agent. **ここはSole Traderと入力**

Date of declaration:\*  /  /   **今日の日付を入力** ?

**最後のSubmitをクリックした後に自分のABNが標示されますので、すかさずメモをとり、写真に撮り、スクリーンショットをして保存しておきましょう。**