

以下のCreate USIをクリックする

3. Login to your USI account  
4. Retrieve your USI  
5. Reset your password  
6. Activate your USI account.

**CREATE USI**

If you do not have a USI account, you can create one now.

You only need to fill in a few details and have one form of ID to verify who you are. It should only take you about 5 minutes. Please select Create USI.

**Create USI**

You can set up your Digital Identity with two forms of ID or use your existing Digital Identity. Please select Create USI by Digital Identity.

**Create USI by Digital Identity**

and select **Login** to access your USI account.

USI or Email   
Password

**Login**

[Forgotten your password?](#)  
[Forgotten your USI?](#)

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**DIGITAL IDENTITY LOGIN**

Your Digital Identity email **must** match your USI account email

**Login by Digital Identity**

もし以下の画面が出てきたら、下記のようにチェックを入れて次へ進んでください。

**TERMS AND CONDITIONS**

**IT IS IMPORTANT THAT YOU UNDERSTAND AND AGREE TO THE TERMS AND CONDITIONS BEFORE USING THIS WEBSITE.**

The USI website [Terms and Conditions](#) define our shared responsibilities in regards to:

- Your personal information and privacy;
- Information Security;
- Accessibility.

Registered Training Organisations (RTOs) **must not use** the Student Portal to create USIs. RTOs can only apply on behalf of a student through the USI Registry System Organisation Portal or via their integrated student management system.

By agreeing to the terms and conditions I acknowledge that giving of false or misleading information is a serious offence.

I agree to the [Terms and Conditions](#). \*

More information in regards to the USI website terms and conditions can be found [here](#).

**Next**

チェックを入れて、Nextをクリック

自分のためにUSIを登録するので「No」を選んでください。(もし誰かのため登録するのであればYesです)

## CREATE USI

★ Indicates a mandatory field



Are you applying for a USI on behalf of another person? If you are providing assistance and the person is with you, select No. If you are applying for a USI on behalf of another person who is not currently with you, select Yes.

★ Are you applying for a USI on behalf of another person?  Yes  No

[Cancel](#)

**Next**



★ Indicates a mandatory field

### EVIDENCE OF IDENTITY

Document Type

- Select
- Driver's Licence
- Medicare Card
- Passport (Australian)
- Non-Australian Passport (with Australian Visa)
- Birth Certificate (Australian)
- Certificate of Registration by Descent
- Citizenship Certificate
- ImmiCard
- Centrelink Concession Card

### PERSONAL DETAILS

#### Name Details

Do you have a First Name and Last Name?

Yes  No, I only have one name

Non-Australian Passport を選ぶとパスポート番号入力の欄が出るので、アルファベットも含めて自分のパスポート番号を入力する。

## PERSONAL DETAILS

[More Help...](#)

### Name Details

Do you have a First Name and Family Name e.g. John Smith?

Yes  No, I only have one name **YesのままでOK**

First/Given Name \*

Middle Name/s

Family/Last Name \*

For business or official purposes are you known by any other name that is not on your form of ID?

No  Yes **過去に名前が変わっていなければ、Noを選ぶ**

Date of Birth \*

Confirm Date of Birth \*

Gender \*  Male  
 Female  
 X (indeterminate/intersex/unspecified)

Country of Birth \*

Town/City of Birth \*

**ここは自分の生まれた都道府県を入力すればOKです。**

**例: 東京なら Tokyo**



Please complete the following details and select **Next**.

**Eメールと携帯電話だけで大丈夫です**

★ Indicates a mandatory field

## CONTACT DETAILS

Email Address

e.g. name@example.com

Mobile Number

e.g. 0400 000 000

Home Phone

e.g. 02 0000 0000

## Postal Address Details

**自分の住んでいる住所を入力しましょう**

Country of Residence

*This is the Country where you live*



Australia



Postal Address

Suburb/Town/City

State

Select

Postcode

2015年1月以降で学校や職業講習などに申し込みをしたかどうかという質問です。みなさんはこれから学校へ通うので「Yes」を選択

## CREATE USI - CONFIRM DETAILS



We have found a USI account that matches your details. We need to check if this is your USI account.

★ Indicates a mandatory field

Have you enrolled in or undertaken any training since 1 January 2015? For example, you may have done a First Aid Course, Responsible Service of Alcohol or 'whitecard' training, or you may have undertaken all or part of a certificate or qualification. This training may have been completed at work, at a training facility or online. ★

Yes  No

[Cancel](#)

[Next](#)

もしUSIを忘れたときに再送してもらうための手段です。  
どれでもよいのですが、Eメールがわかりやすいと思います。

## FORGOTTEN USI

★ Indicates a mandatory field

★ Select one of the following options to retrieve your USI

- Enter your email address to retrieve USI
- Enter your mobile number to retrieve USI
- Enter your personal information to retrieve USI

Email Address

★

*The email address must be the same as you used to create your USI*

[Back](#)

最後にSubmitを押すと、あなたのUSIが画面に出ます。10桁くらいの長い番号とアルファベットの組み合わせです。

もしエラーが出た場合は、途中の入力が間違っている可能性があります。例えば・・・

- ・パスポート番号が違う
- ・First NameとFamily Name が逆になっている など

その際は、面倒ですが最初からやり直してみましょう。